

THE CENTER FOR RESEARCH LIBRARIES
COUNCIL OF VOTING MEMBERS

BUSINESS MEETING - APRIL 21, 2011
DRAFT

MINUTES

The annual meeting of the Council of Voting Members of the Center for Research Libraries came to order at 10:00 am Thursday, April 21, 2011 conducted by webinar with Fred Heath, Chair, Board of Directors presiding. Present were Councilors, guest and staff as listed in Attachment A to these minutes.

CHAIR'S ANNUAL REPORT: Chair Fred Heath welcomed and thanked participants for attending the Center's webinar business meeting. Mr. Heath then introduced the Center's Board of Directors:

- Paul Courant, (vice-chair), University Librarian & Dean of Libraries, University of Michigan
- Edward Macias (past vice-chair), Provost, Executive Director Academic Affairs, Washington University in St. Louis
- Sarah Michalak (treasurer, and chair, budget & finance committee), Associate Provost for Libraries and University Librarian, University of North Carolina at Chapel Hill
- Leslie Weir, (secretary, and chair, membership committee), University Librarian, University of Ottawa Library
- Richard Fyffe, (chair, collections and services policy committee), Rosenthal Librarian of the College, Grinnell College
- Deborah Carver, Dean of Libraries, University of Oregon
- Susan Gibbons, Vice Provost & Andrew H. and Janet Dayton Neilly Dean of River Campus Libraries, University of Rochester
- James Grossman, Executive Director, American Historical Association
- Charles Henry, President, Council on Library and Information Resources
- Peter Lange (chair, global resources committee), Provost, Duke University
- Earl Lewis, Provost and Executive Vice President for Academic Affairs, Emory University
- Susan Martin, Provost and Senior Vice Chancellor for Academic Affairs, University of Tennessee, Knoxville
- James Mullins, Dean of Library and Professor, Purdue University
- Joyce Ogburn, University Librarian and Director J. Willard Marriott Library, University of Utah
- Bernard Reilly, (member, executive committee and ex officio member of all committees), President, CRL.

Mr. Heath reported that the chair's report has been published in its full form in the Center's Annual Report. Mr. Heath stated that he will be concluding his second and final year as Chair of the Board of Directors – the opportunity to work alongside colleagues in service to the principles of CRL and in support

of scholarly research has been one of the highlights of his time in librarianship. Likewise, it has been his privilege to work with President Bernie Reilly and his dedicated and innovative staff as they have advanced our research goals in the midst of the most challenging economic times since our inception in 1949.

Mr. Heath went on to say that the leadership of Bernie Reilly and the dedication of his staff on our behalf allow all of us to realize that in these demanding times, close collaboration is required to advance the research agenda of our universities.

Also, Mr. Heath stated that the theme of this year's annual report is "continuity." By that purposeful choice of words, our President has underscored the commitment of our organization to advance two key aspects of our mutual research agenda: the continuing acquisition and maintenance of the print resources that represent the "long tail" of scholarly research; and the ongoing effort to secure persistent access to digital resources that represent an ever-increasing proportion of our information universe.

Mr. Heath thanked the Council for the opportunity to serve on the Board of Directors.

APPROVAL OF THE MINUTES OF 2010 MEETING: Secretary, Leslie Weir, submitted the Minutes of April 23, 2010 annual meeting of the Council of Voting Members for approval. There being no corrections,

The Council of Voting Members Minutes of April 23, 2010 was approved as distributed. [MOVED: by Ms. Gibbons; SECONDED: by Mr. Grossman VOTED: unanimously.]

SECRETARY'S REPORT ON MEMBERSHIP: Secretary Leslie Weir presented the membership Status Report which indicated that the total membership for fiscal year 2011 was 254 with the enrollment of fourteen new Voting Members effective July 1, 2010: Arkansas State University, Georgia Southern University, Middlebury College, Olivet Nazarene University, Utah State University, Williams College, University of Central Florida, University of Massachusetts-Boston, University of Maryland, University of Central Florida, University of North Florida, University of the South, University of El Paso, and York University. Ms. Weir welcomed the new members stating that many of those institutions are participating in today's webinar meeting. Ms. Weir reported that 13 of the 14 enrolled under the New Voting Member Incentive Program, the 14th member is the University of Maryland, a returning member. The net increase in fiscal year 2011 revenue was \$87,256.

Ms. Weir presented a chart summarizing the membership from FY 2007-2011 which indicated that during these difficult financial times the Center was able to retain members and has in fact increased its member population by 40 members since 2007. Ms. Weir reported that the economic downturn in 2008 made this a challenge and she would like to congratulate the Membership Committee and the Center's staff for their efforts ensuring that we maintain and build our membership.

Ms. Weir noted that the deadline for notification of membership non-renewal for the upcoming fiscal year was December 31, 2010; six institutions submitted non-renewal notifications for FY 2012 resulting in a decrease of revenue of \$77,967; the Center retained 248 members for FY 2012 and with yesterday's vote of the Board of Directors to approve the membership applicant of the City University of New York Graduate Center joining CRL effective July 1, 2011 which makes the membership total of CRL FY 2012 251.

Ms. Weir also highlighted the Center's membership development and promotion activities, which included 10 Webinars with more than 500 participants from 129 institutions; hosted five tours with 20 librarians from four CRL libraries and librarians from Thailand; held four workshops & forums which included one Charleston pre-conference, one Global Resources Network forum and two Annual Meeting forums.

PRESIDENT'S REPORT: Bernard Reilly, President, reported on the current activities and outlined the program objectives for the coming year. Mr. Reilly stated that CRL's theme this year is

“continuity” - what we are about as research libraries is permanence of the historical and scholarly record. Mr. Reilly stated that the ultimately goal of continuity is responsible stewardship, preservation and accessibility of the collections that we have been entrusted with and developed over time. Mr. Reilly’s presentation can be found at www.crl.edu.

TREASURER’S REPORT: Treasurer Sarah Michalak reported in three parts: a summary of the FY 2010 operating results; an update on the current fiscal year outlook; and the proposed FY 2012 budget. Ms. Michalak reported that CRL ended FY 2010 with a healthy operating assets increase of \$240,121; for FY 2011a slight operating deficit (\$57,360) is projected. Ms. Michalak highlighted the projected FY 2012 operating funds revenue; the FY 2010-12 membership cost share and grant revenue; the proposed FY 2012 operating fund expenditure reviewed the operating expenses, assets and the investment in digitization.

Ms. Michalak reported that the Center’s key investments are adding to the collections, digitization of collections to increase access, and maintaining the physical plant.

Ms. Michalak also pointed out that the personnel costs in the FY 2012 operating fund will be marginally higher than in FY 2011. This results from merit increases for some staff positions in FY 2011, movement of high-performing part-time staff to regular status, and expanding the IT staff. The proposed total includes a merit pool for FY 2012. The Budget and Finance Committee and Human Resources and Compensation Committee recommended that in accordance with industry norms, up to 2% (est. \$45,000) be made available for merit and market adjustments for the coming year.

Then,

The Council of Voting Members approved the budget for Fiscal Year 2012 as presented with a 0.52% member cost-share rate.

ELECTION OF DIRECTORS. Fred Heath, Chair Nominating Committee presented the proposed slate of nominees for election to the Board of Directors for three-year terms beginning April 21, 2011, as recommended by the Nominating Committee. Mr. Heath thanked the members Nominating Committee: Kenneth Frazier, Director, University of Wisconsin-Madison, Barbara Dewey, Dean of University Libraries, University of Tennessee, Bart Harloe, St. Lawrence University, Earl Lewis, Emory University, and Bernard Reilly, President, CRL. The Chair declared that nominations from the floor were in order. There was no additional nomination from the floor.

Then,

The Council of Voting Members approved the following slate of nominees to be elected to the Board of Directors for three-year terms beginning at the close of this meeting:

- **Sarah C. Michalak, Associate Provost and University Librarian, University of North Carolina Chapel Hill (second term),**
- **Scott L. Waugh, Executive Vice Chancellor and Provost of the University of California, Los Angeles (UCLA) and**
- **Janice S. Welburn, Dean of the University Library, Marquette University**

[MOVED: Mr. Schottlaender; SECONDED: Ms. Michalak; VOTED unanimously.]

Mr. Heath encouraged Councilors to submit their suggestions to the Board next year to either the Board or CRL’s President which will be forwarded the Nominating Committee.

Mr. Heath reported that the new Board Officers, elected by the CRL Board on April 20, are: Sarah Michalak (chair), Associate Provost for Libraries and University Librarian, University of North

Carolina at Chapel Hill, Paul Courant (vice-chair), University Librarian and Dean of Libraries, University of Michigan, Deborah Carver (treasurer), Dean of Libraries, University of Oregon, and Leslie Weir (secretary) University Librarian, University of Ottawa.

Also, Mr. Heath stated that outgoing Board members were himself and Peter Lange (chair, global resources committee), Provost, Duke University. Mr. Heath thanked Mr. Lange for his service.

CRL PRIMARY SOURCE AWARDS. Richard Fyffe, Chair, Collections and Services Policy Committee, presented the primary source awards. Mr. Fyffe reported that CRL's Collection and Services Policy Committee reviewed all nominations and identified the top projects in three areas: research, teaching, and access. Mr. Fyffe thanked the members of the committee for their work and service: Winston Atkins, Duke University, Sharon Farb, University of California, Los Angeles, Dan Hazen, Harvard University, Scott Mackenzie, Simon Fraser University, Bryan Skib, University of Michigan, Jeanne Richardson, Arizona State University, and Michael Stroller, New York University. Mr. Fyffe reported that the purpose of these awards is to identify and recognize the innovative use of primary sources materials. The awardees are:

Primary Source Award for Research

Laura Braden, Professor, Ph.D candidate in Department of Sociology, Emory University
Nominated by Robert O'Reilly, Coordinator, Numeric Data Services, Emory University

Primary Source Award for Teaching

Laurie Zittrain Eisenberg, Professor, History Department, Carnegie Mellon University
Self-nominated

Primary Source Award for Access

Kelley Wolfe Bachii, Coordinator of Center for Primary Research and Training (CPRT), University of California, Los Angeles
Nominated by Genie Guerrad, Head, Manuscripts Division, University of California, Los Angeles

Mr. Fyffe stated that on behalf of the Board of Director he would like to congratulate the awardees for their fine projects and to thank all the other submitters. Mr. Fyffe noted that detailed information about each award could be found in the April 2012 issue of the Center's online Focus newsletter.

Mr. Reilly noted that CRL Collections Forum will start this afternoon at 1:00 PM (CT) and that next year's Council of Voting Members meeting will be an in-person event, held in Chicago.

Lastly, Mr. Reilly thanked outgoing Board chair Fred Heath who has served on the Board for six years and two years as chair. Mr. Reilly stated that Mr. Heath is a committed, energetic and articulate advocate of CRL in all that we do, and that he will miss having the benefit of his judgment and counsel as the chair of the Board. Also, on behalf of the Board, the staff and management Mr. Reilly thanked the members for their support and commitment.

Attachment A

COUNCIL OF VOTING MEMBERS
ANNUAL MEETING
ATTENDANCE LIST
(April 21, 2011)

INSTITUTION

NAME

University of Alabama	Louis Pitschmann
*American Historical Association	James Grossman
University of Arizona	Steve Bosch
Arizona State University	Sherrie Schmidt
Arkansas State University	Jeff Bailey
Arkansas University	Carolyn Allen
Brigham Young University	Julene Butler
Brigham Young University	Robert Murdoch
University of California - Irvine	Lorelei Tanji
University of California - Los Angeles	Kelley Bachli
University of California - San Cruz	Ginny Steel
University of California - San Diego	Brian Schottlaender
University of California - Santa Barbara	Lucia Snowhill
Canadian Research Knowledge Network	Deb deBruijn
Carnegie Mellon University	Laurie Eisenberg
Case Western Reserve University	Catherine Wells
*Center for Research Libraries	Bernard Reilly
Center for Research Libraries	Lizanne Payne
Center for Research Libraries	Raymond Sallay
Center for Research Libraries	Patricia Xia
Center for Research Libraries	Russ Bomhof
Center for Research Libraries	Yvonne Jefferson
Center for Research Libraries	Don Dyer
Center for Research Libraries	Gwen Ihnat
Center for Research Libraries	Prasad Pamidimukkala
Center for Research Libraries	James Simon
Center for Research Libraries	Mary Wilke
University of Central Florida	Mary Page
University of Chicago	Judith Nadler
University of Cincinnati	Dan Gottlieb
Colby College	Clem Guthro
Colgate University	Emily Hutton-Hughes
College of William & Mary	Cathy Reed
University of Colorado	Yem Fong
Columbia University	Barbara List

INSTITUTION

NAME

Columbia University	Pamela Graham
Cornell University	John Saylor
*Council on Library and Information Resources	Charles Henry
University of Delaware	Susan Brynteson
Duke University	Deborah Jakubs
Emory University	Chuck Spornick
Emory University	Laura Braden
University of Florida	Judy Russell
University of Florida	Diane Bruxvoort
Florida Atlantic University	William Miller
Florida International University	Laura Probst
Georgia State University	Tammy Sugarman
Grinnell College	Richard Fyffe
Harvard University	Dan Hazen
University of Illinois - Chicago	Mary Case
University of Illinois - Urbana Champaign	Thomas Teper
Illinois Wesleyan	Karen Schmidt
University of Kentucky	Mary Beth Thomson
Loyola University	Robert Seal
Marquette University	Scott Mandernack
Marquette University	Janice Welburn
University of Massachusetts - Amherst	Jay Schafer
University of Michigan	Steven Sowards
University of Missouri	Jim Cogswell
University of New Mexico	Martha Bedard
New York University	Michael Stoller
*University of North Carolina - Chapel Hill	Sarah Michalak
North Carolina State University	Annette Day
University of North Texas	Martin Halbert
Northwestern University	Roxanne Sellberg
Ohio State University	Graham Walden
University of Oklahoma	Karen Rupp-Serrano
Olivet Nazarene University	Kathy Boyens
*University of Oregon	Deborah Carver
Oregon State University	Alison Bobal
Oregon State University	Faye Chadwell
*University of Ottawa	Leslie Weir

INSTITUTION

NAME

University of Pennsylvania
Princeton University
Queen's University
University of Regina
***University of Rochester**
Rutgers University
Shawnee State University
Simon Fraser University
Simon Fraser University
Skidmore College
University of South Carolina
University of South Florida
University of South Florida
St. Lawrence University
University of Tennessee
***University of Texas - Austin**
University of Texas - San Antonio
Texas A & M University
University of Toronto
***University of Utah**
Utah State University
University of Virginia
University of Washington
University of Washington
Wayne State University
University of Windsor

Martha Brogan
Karin Trainer
Jane Philipps
Gohar Ashoughian
Susan Gibbons
Marianne Gaunt
Vicki Sells
Gwen Bird
Scott Mackenzie
Susan Zappen
Gary Geer
William Garrison
Cheryl McCoy
Bart Harloe
Molly Royse
Fred Heath
Posie Aagaard
Carmelita Pickett
Caitlin Tillman
Joyce Ogburn
Richard Clement
Carla Lee
Betsy Wilson
Linda Di Biase
Sandra Yee
Gwendolyn Ebbett

*** CRL Board of Directors**