



Center *for* Research Libraries
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GLOBAL RESOURCES NETWORK

Center for Research Libraries Global Collections Implementation Advisory Task Force

I. Purpose

The Global Collections Implementation Advisory Task Force shall be responsible for providing advisory support for the implementation process to establish the CRL Global Collections Divisions. The advisory task force will bring together a cross-functional subset of CRL stakeholders to determine and inform the operational priorities necessary for ensuring the Divisions are functional by July 1, 2024.

II. Composition & Term of Service

The advisory task force shall consist of six members (including a chair), with two representatives each from the CRL Board of Directors, the Collections and Services Policy Committee, and the International Collections and Content Group. In addition, serving as *ex officio* members will be the Director of Global Collections, the Director of Discovery and Technology, and the Director of Board and Member Relations.

The term of service will begin in February 2024 and run through August 2024, pending any adjustments to the implementation timeline.

III. Duties and Responsibilities

The advisory task force shall provide perspective and input on the administrative systems, as recommended by staff, to establish the new Global Collections Divisions by July 1, 2024. The advisory task force shall:

- Review the project plan with a strategic timeline for accomplishing the major deliverables and establish group norms, define quorum for meetings/decisions, and decision-making processes.
- Provide regular, timely communications with the community about progress and deliverables to establish the Global Collections Divisions.
- Review the geographic/thematic and programmatic scope for each Division.
- Determine “glide paths” to transition the current AMP/GRN groups, either to the Divisions model or to a new fiscal host, and supporting AMP/GRN leaders to facilitate these decisions with their respective members.
- Advise on a comprehensive process for generating and approving collection-building initiatives within the Divisions to ensure alignment with CRL’s overall collection vision and account for the full collection lifecycle/stewardship.
- Review the proposed governance structure that clearly articulates the roles and responsibilities of Division leaders and members with clear communication lines to CRL

collections committees and the CRL Board; to include process for establishing Division leadership, conducting annual elections and other business of the Division, and more.

- Advise on an annual process to assess the health and success of the Divisions over a three- to five-year period, including a rubric with clearly delineated expectations and success metrics.
- Consider recommendations to facilitate future community of practice, community of interest, or other structures that foster cross-group collaboration.
- Recommend deliverables and timelines for the subsequent phase of implementation.

IV. Reporting Procedures

The advisory task force shall provide periodic updates to the CRL Board of Directors and a final comprehensive report for the fall 2024 Board meeting. The advisory task force shall also provide regular updates to the Collections and Services Policy Committee and the International Collections and Content Group.

V. Meetings

The advisory task force shall meet biweekly for the duration of the implementation process (through August 1, 2024) and may meet thereafter as needed.

Approved by the CRL Executive Committee, February 2024.