

# **ACCESSING CRL WEBINARS**

CRL's webinars are open to all CRL libraries, their staff, and faculty and researchers. Find links to upcoming webinars on CRL's <u>Events</u> page. Pre-registration is required. An acknowledgment is sent upon registration, and a reminder of login details is sent several days prior to the event.

## **CRL** webinars have two components:

### 1. **Web**

We use WebEx software for interactive presentations. The conference software will be downloaded automatically, and should work with any standard web browser. Sign in with your name and affiliated institution.

To connect to the conference room on the day of the Webinar, please **click the link provided in your confirmation e-mail** 10 to 15 minutes ahead of the scheduled meeting time.

#### 2. Audio

If you have a speaker or headphone on your computer, you can hear the presenters from your computer. To test your device, click the "Communicate" tab from the top menu after login on the web.

OR

You may call in with a telephone using the phone number and access code provided on the screen.

# **Troubleshooting**

We strongly recommend that you run a test *the day before the webinar*. If you have any problems connecting, please feel free to call *the main CRL number at 800-621-6044*, *ext. 0*.

After each webinar CRL posts the slide presentations with the original webinar description, and also generally posts recordings on our <u>YouTube</u> channel.