



Center *for* Research Libraries  
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GLOBAL RESOURCES NETWORK

## Center for Research Libraries NERL Steering Committee

### I. Purpose

The NERL Steering Committee (SC) is responsible for providing strategic direction and oversight for the NERL program. The NERL Steering Committee supports the overall negotiation process at an executive level, and periodically assists NERL negotiations directly on the advice/request of NERL negotiation teams.

### II. Committee Selection, Size, and Length of Term

The NERL Steering Committee shall consist of five members: two members selected from among senior leaders (dean, associate dean, AUL, or equivalent) of the core 30 NERL member libraries, the chair of the NERL Program Council, and the Director of NERL and CRL Licensing and the CRL President as *ex officio* members. Nominations for the Steering Committee are made through an open annual call, with appointments made by the Steering Committee before members with expiring terms step down.

The Steering Committee shall be led by a chair and a vice chair with staggered two-year terms. A vice chair shall be elected each year by the current NERL Steering Committee. The vice chair will accede to the chair role in the second year of their term.

In the event of a mid-term vacancy of the vice chair, the current NERL Steering Committee shall conduct a special election to fill the remainder of the term.

### III. Reporting Procedures

The NERL Steering Committee reports to the CRL Board of Directors. The chair is responsible for submitting an annual report each spring to the CRL Board and may also submit items for Board action or discussion and feedback as necessary.

### IV. Duties and Responsibilities

The Steering Committee:

- Provides strategic direction, oversight, and resource allocation for the NERL program.
- Serves as a conduit, in consultation with the Director of NERL & CRL Licensing, for recommendations from the NERL Program Council to be brought forward to the CRL Board of Directors.

- Supports overall negotiation progress at executive level, and periodically assists NERL negotiations directly.
- Responds to recommendations from the NERL Program Council in a timely manner.
- Makes final decision on agreements, per recommendations from the NERL Program Council.
- Reviews NERL financial structures, to include membership dues and affiliate fees.
- Communicates with deans/directors/ULs of NERL member institutions as needed.

The SC chair is responsible for:

- Working with the Director of CRL and NERL Licensing to set agendas for SC meetings and bring business forward to the SC.
- Serving as the representative of NERL to the community and to external stakeholders.

## **V. Meetings**

The NERL Steering Committee shall meet regularly as needed to conduct NERL business, primarily via virtual meetings. The SC may conduct business via email between meetings as needed.

*Approved by the CRL Board of Directors, July 2023.*