



# Center *for* Research Libraries

## GLOBAL RESOURCES NETWORK

### JSTOR Roles and Responsibilities

<b>Roles and responsibilities of donor library:</b>	<b>Roles and responsibilities of CRL:</b>
<ul style="list-style-type: none"><li>• Ensure all Federal, state and local legal requirements have been correctly reviewed and followed.</li></ul>	<ul style="list-style-type: none"><li>• Assume ownership of donated volumes.</li></ul>
<ul style="list-style-type: none"><li>• Ensure volumes have been correctly deaccessioned from the library and any associated catalogs.</li></ul>	<ul style="list-style-type: none"><li>• Circulate JSTOR print archive volumes to member libraries when appropriate.</li></ul>
<ul style="list-style-type: none"><li>• Pack and ship volumes to CRL.</li></ul>	<ul style="list-style-type: none"><li>• Communicate with donors at appropriate points in the donation process.</li></ul>
<ul style="list-style-type: none"><li>• Provide needed print volumes to CRL's JSTOR print archive</li></ul>	<ul style="list-style-type: none"><li>• Create and maintain records of accepted volumes and their provenance.</li></ul>
<ul style="list-style-type: none"><li>• Verify volumes are needed by CRL</li></ul>	<ul style="list-style-type: none"><li>• Provide donors with information to verify what has been donated upon request.</li></ul>
	<ul style="list-style-type: none"><li>• Store volumes to ensure they do not degrade to an unusable condition.</li></ul>
	<ul style="list-style-type: none"><li>• Verify all volumes sent are acceptable for inclusion in the collection.</li></ul>