

**GNARP Librarian Exchange Working Group
Questionnaire about Internship Possibilities in North America**

Contact's First and Last Name

James H. Spohrer

Contact's E-Mail Address

jspohrer@library.berkeley.edu

Contact's job title and brief description

Librarian for the Germanic Collections

Are there any other librarians at your institution or in your area who would assist in hosting the intern? If so, please provide name(s), e-mail address(es), job title(s).

Yes: Randall Brandt, Chief Rare Books cataloguer, rbrandt@library.berkeley.edu

Name of your institution, number of libraries included in your institution's library system, and URL of your library.

University of California, Berkeley--The Library. We have over 50 libraries on campus. URL: www.lib.berkeley.edu

Your library's city and state; proximity to other libraries intern might visit.

Berkeley, California. There are hundreds of interesting libraries in the Bay Area.

Does your institution have a library school or is there one nearby? If so, please provide the name of the library school.

Of sorts. It's called the School of Information.

What special facilities, collections, or projects does your library have that an intern would find attractive?

They are too numerous to mention. My own favorites are our DDR collections, our Baroque and Early Modern collections, the Fruchtbringende Gesellschaft collection, the Dutch Clandestine books collection, the Swiss Enlightenment collection, and the NSDAP propaganda collection.

Does the host institution have any established internship or sister library programs through which it has experience hosting interns? If so, please provide a brief description and/or URL. Has your institution hosted international library interns?

Yes. I have hosted over 20 interns during the past 15 years. The internships consist of two parts: a collection development segment and a technical services segment. The internships last one semester. The interns have the title of Visiting Scholar.

What in general is the lead time from receipt of an application to the arrival of an intern?

A minimum of four months.

Which "regular duties," such as staffing a desk or completing a project, can the intern expect to participate in and be assessed for work performed?

Collection development, rare books cataloguing, some public service as an observer.

Will a workstation and space be designated for the intern's use?

Yes

Is the intern required to bring a laptop?

No

Is there a minimum/maximum period for the duration of the internship? Are there times during the year when an internship is not possible?

Ours generally last one semester. Summers are not usually a good time.

Does the applicant have to provide references?

Yes

Is it mandatory to write a final report at the end of the internship?

Yes

Are there any specific requests for the internship (i.e. applicants must have taken at least three library science courses, or must know HTML)?

I want people who have worked in research libraries and who want to continue on that professional career path.

Anything to add?

I will interview any serious candidates on my visits to Europe prior to making a decision.

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