

The Center
for Research
Libraries

Community:
Annual Report Fiscal Year 2007–08



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The Center for Research Libraries is a consortium of North American universities, colleges, and independent research libraries. The consortium acquires and preserves newspapers, journals, documents, archives, and other traditional and digital resources for research and teaching and makes them available to member institutions through interlibrary loan and electronic delivery.

The Center's **mission** is to support advanced research and teaching in the humanities, sciences, and social sciences by ensuring the survival and availability of the knowledge resources vital to those activities. The Center accomplishes this mission through cooperative action with its member libraries and partners.

Message from the Chair



EXTENDING ACCESS AND GIVING VALUE

This annual report shows the Center for Research Libraries once again breaking new ground in its mission to provide access to an accumulation of fundamental scholarly resources that libraries could not afford to purchase and maintain on their own. Calendar year 2008 came to a gloomy financial close, with few if any of CRL's member libraries unscathed by deep cuts in budget. The initiatives of the year, providing digital access to significant new areas of material, were timely.

Among several new programs, perhaps the most ambitious is the World Newspaper Archive, a collaborative effort to preserve and provide persistent electronic access to historical newspapers from around the globe. This multi-year endeavor involving several of CRL's larger member libraries and working with Readex, a Division of NewsBank, will provide electronic access to back files of newspapers from the holdings of CRL and several other major newspaper repositories. Starting with a preliminary release of Latin American newspapers, the partnership with NewsBank will give the CRL community a growing asset of electronic news content that scholars and students could not otherwise reach. This was not a simple arrangement to negotiate and put in place, and it shows an impressive commitment to preserving vulnerable scholarly resources on the part of CRL's president and staff.

The Center's program of strategic digitization supports access to materials that would otherwise be virtually unobtainable, in many ways. The support for topics recommended by the Liberal Arts Interest Group for teaching undergraduate courses at Grinnell, Oberlin, Knox College, and Colorado College in the fall of 2008 (and elsewhere later on) is a casebook instance of member libraries making creative use of their shared investment in CRL. By the middle of 2008, the Center passed the milestone of one million pages scanned since the beginning of in-house digitization in 2006; and the production of digital content is accelerating.

Two important grants demonstrated the faith of the scholarly resources community in CRL's ability to deliver good value for its members. The John D. and Catherine T. MacArthur Foundation awarded CRL's Global Resources Network funding for a two-year project to assess human rights documentation practices. CRL is becoming an active player in the field of human rights documentation, true to its mission of preserving and providing access to otherwise fugitive and inaccessible material, and in a field where scholarly and public interest is burgeoning. In addition, CRL received a two-year National Science Foundation project grant, starting in January 2008, to conduct case studies of eight long-lived digital collections. Building on CRL's recent work in the auditing and certification of databases, the project is designed to identify specific factors that contribute to the success and trustworthiness of long-lived repositories. The case study profiles are published on the [CRL Web site](#) as they are completed.

It is heartening to see support at this level for the investment made by the CRL community in providing long-term access to its shared assets of scholarly resources. The Center and its members have a right to be proud of their far-sighted investment.

A handwritten signature in orange ink that reads "Alice Prochaska". The signature is written in a cursive, flowing style.

Alice Prochaska
Chair, CRL Board
University Librarian, Yale University

Message from the President

Fiscal year 2008 saw the continued growth and broadening of the Center for Research Libraries community. Twenty-seven new libraries joined CRL this year, extending our geographic reach far into northern Canada, and enlarging the number of U.S. colleges and universities that participate in CRL programs and enjoy its services. A number of “communities of interest” emerged within CRL as well. The newly formed Liberal Arts Interest Group, led by Richard Fyffe of Grinnell College, identified primary source materials relevant to forthcoming advanced undergraduate seminars, and those materials were digitized and posted to the Web to support the seminars (page 10).

Community has always been an essential feature of CRL. Since its founding in 1949, the organization has provided an umbrella under which individuals with common interests, and common passions, have pooled expertise and resources to pursue common goals. CRL support has enabled such groups to identify and preserve critical documentation of particular world regions and of particular aspects of history, culture, and politics. The continuing vitality of the Area Microform Projects (page 9) is evidence of the strength in numbers that institutions have achieved through concerted action.


More than 40 CRL libraries supported the launch of the World Newspaper Archive (page 7), through which CRL and NewsBank will begin to make available electronically the Latin American newspaper holdings of a number of major participating repositories. (These materials will augment the more than 700,000 pages of new digital content CRL posted to the Web from its own collections this year.)

A new Global Resources project was formally chartered this year, with the aim of improving access to French and Francophone scholarly resources and facilitating collaboration between North American and Francophone libraries. Twenty four libraries joined to form the Collaborative Initiative for French and North American Libraries (page 7).

In October librarians, archivists, jurists, and scholars from 30 CRL universities gathered at Columbia University for a Global Resources Forum (page 6), where they explored the complexities of collecting and preserving new forms of documentation being produced in the field of human rights, and developed an agenda for library action. The forum was generously supported by the University of Texas Libraries and Columbia University’s Center for Human Rights Archives and Documentation.

It was to better support advanced research and teaching in our broader community that CRL invested heavily this year in increasing our capabilities for collections digitization and cataloging. We brought online new equipment for scanning microfiche (page 10), and CRL Technical Services completed a marathon, four-year cataloging project that created and posted to OCLC bibliographic records for an estimated 800,000 international dissertations and theses (page 11).

As the national and international economic outlook darkens, the ability of libraries to coalesce around shared interests and to pursue common goals together will be vital. As CRL enters its seventh decade it remains a serviceable vehicle for its community’s aspirations.



Bernard F. Reilly
President





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INTERNATIONAL RESOURCES

The Center for Research Libraries engages its community through a variety of cooperative programs that make accessible critical scholarly resources in traditional and electronic formats. To accomplish this goal, CRL's programs employ a variety of means, including print and microfilm acquisition, preservation and digitization, electronic resource licensing, and the creation of tools to facilitate access to content and inform local collection development.

Global Resources Network

The Global Resources Network (GRN) is a collaborative initiative formed by the major North American universities and research libraries to support international studies through the preservation and exchange of knowledge and source materials. The Global Resources Network supports two main activities to pursue its goals.

- The GRN fosters, supports, and coordinates discrete projects among North American and overseas participants to build cooperative collections and access mechanisms.
- The GRN provides a framework for leadership and development of coordinated approaches to collection building and collaborative mechanisms for discovery, presentation, delivery, and preservation of international materials.

Two significant achievements of the Network over the past year include the exploration and development of a program for human rights archives and documentation, and the completion of an agreement for the large-scale digitization of international news content held by CRL and member institutions under the rubric of the World Newspaper Archive.

Human Rights Archives and Documentation Program

In October 2007, the GRN co-sponsored a two-day colloquium titled: "[Human Rights Archives and](#)

[Documentation: Meeting the Needs of Research, Teaching, Advocacy and Justice.](#)" The conference was hosted by Columbia University's Center for Human Rights Documentation and Research, with support from the University of Texas Libraries. The event brought together representatives from the worlds of human rights advocacy, law, policy research, history, archives, and libraries to consider how human rights-related documentation and evidence have been preserved and maintained in the past, and to determine how best to meet the new challenges of protecting, preserving, and making appropriately accessible evidence for teaching, scholarship, advocacy, and social justice.

The conference culminated in a working session during which attendees identified ways that libraries can ensure the integrity and preservation of evidence and documentation. The consensus view concurred that libraries must support the effective collecting, safekeeping, and accessibility of archives and documentation regarding violations of human rights and the prevention and prosecution of those abuses in all world regions.

Following the recommendations of the conferees, CRL began to bring together a community of interest within the membership to implement several action steps:

- *Support the placement of human rights-related archives and documentation in appropriate, qualified repositories that are well positioned to serve the interests of the victims and affected communities, national and international legal regimes, and future historians.* One of the most urgent needs expressed at the conference was to press the United Nations to provide for the long-term preservation of the records of the international criminal tribunals it established in Yugoslavia, Rwanda, Sierra Leone, and elsewhere. CRL and the provosts of several CRL member libraries signed a joint statement of concern urging the U.S. Department of State to take a position in favor of UN action to preserve these records. Center staff engaged representatives of the Office of War Crimes Issues to

receive further information and to communicate the needs of the community.

- *Facilitate the preservation and accessibility of human rights-related archives and documentation by providing GRN institutions information about the nature and status of such materials, and other information and communications support for their collecting and preservation activities.* A follow-on symposium at the University of Connecticut and co-sponsored by the Global Resources Network and Columbia University focused on developing concrete collaboration among libraries and archives. A recommendation of this group was the creation of an online Human Rights Archives Information Portal, scheduled for implementation in 2009, to collect and disseminate information on such topics as: repositories collecting human rights materials; collection descriptions and links to finding aids; information for organizations and activists looking to preserve or donate their own records; and a calendar of human rights archives events and training opportunities.
- *Support efforts by NGOs and local and regional archives and organizations to identify, gather, and effectively maintain human rights-related documentation and evidence, by assisting them in strengthening their technical, legal, organizational, and administrative capabilities.* Based on the Forum results, the Center was invited to submit a grant application to the MacArthur Foundation to further explore this topic. The project was awarded a grant in October 2008.

World Newspaper Archive

In June 2008, the Center for Research Libraries announced a major effort to digitize and make available for scholarly use their holdings of newspapers from several world regions. The World Newspaper Archive (WNA) is an ongoing, multi-year endeavor to preserve and provide persistent electronic access to historical newspapers from around the globe.

CRL and several of its major research library members will work with Readex (a division of NewsBank, Inc.) to provide digital access to the back files of international newspapers that libraries have long collected and preserved in paper and microform. The first phase of the initiative will focus on news from Latin America and the Caribbean, but will eventually encompass the news output of other major regions, including Sub-Saharan Africa, the Middle East, South Asia, Southeast Asia, and Eastern and Central Europe.

The World Newspaper Archive is designed to provide community access to the back files of content at the widest level. With content from several major newspaper libraries, the community will aggregate its holdings and provide access to the CRL community at highly advantageous terms. The WNA will also provide persistence to the news content, as CRL will guarantee the long-term availability of the news content for the CRL community.

Global Resources Network Projects

The community-driven projects supported by GRN are described briefly below, with some notable achievements of the year.

The **Collaborative Initiative for French and North American Libraries (CIFNAL)**, a project to improve access to French and Francophone resources and facilitate collaboration between North American and Francophone libraries, is the newest of the GRN projects. CIFNAL enacted formal membership in 2008, with 24 institutions joining to participate in collaborative digitization efforts, consortial discounts to French-language electronic resources, and building tools to facilitate cooperative collection development.

The **German-North American Resources Partnership (GNARP)** is a broad-based collaboration among institutions in North America and Germany to increase the availability of German-language materials in North American institutions and foster closer collaboration among North American and

German research libraries. The chief activity of the GNARP leadership was the creation of new bylaws that bring the organization into closer alignment with other projects of the Global Resources Network. GNARP also began to institute membership fees to sustain project activities. Another significant activity was the continued negotiation of access to electronic databases of German and German-language content. GNARP concluded a consortium arrangement with Walter de Gruyter Inc. for electronic access to the *World Biographical Information System (WBIS)* online. Based on the microfiche collection, this resource consists of full-text, nation-specific, biographical entries compiled from encyclopedias and other reference resources.

The **Latin Americanist Research Resources Project (LARRP)** is a consortium of research libraries that increases free and open access to information in support of learning and scholarship in Latin American Studies. LARRP continued its collaborative acquisition and digitization activities, including an expansion of the Latin American Open Archives Project (LAOAP), an online portal providing access to social sciences gray literature produced in Latin America by research institutes, non-governmental organizations, and other agencies. LARRP also engaged in faculty outreach by participating in several panels at the Latin American Studies Association to highlight relevant holdings of the project in different subject areas.

Digital South Asia Library

The Digital South Asia Library (DSAL) is a project of the Global Resources Network hosted by the Center for Research Libraries and the University of Chicago, with a number of partner institutions in the US, UK, and South Asia. Its principal goal is to provide digital access to critical resources on contemporary and historical South Asia utilizing contemporary and emerging technologies.

DSAL continued its activities under the four-year grant from

the Department of Education's Technological Innovation and Cooperation for Foreign Information Access (TICFIA) program. As part of this activity, DSAL continued its cataloging activities for the South Asia Union Catalogue (SAUC), an historical bibliography of books and periodicals published in South Asia from 1556 through the present. SAUC maintained its position as third-highest contributor of original catalog records to OCLC in 2007/2008, with 38,281 records.

The project completed the digitization of 262 rare recordings from the *Linguistic Survey of India* and has constructed a prototype Web site for the delivery of those recordings as a rich internet application combining updated internet navigational techniques, flash, audio, and cartographic images derived from digitized historical maps.

Digital Library for International Research

The Center's partnership with the Council of American Overseas Research Centers (CAORC) on the **Digital Library for International Research (DLIR)** resulted in the integration of the DLIR union catalog of overseas research centers into CRL's integrated library system. The collections of the overseas centers, representing 22 institutions and several affiliated partner institutions, are presented as a separately searchable database through the DLIR project. CRL hosted a training program for the overseas library staff in cataloging and classification, use of OCLC's Worldcat, various tools offered by the Library of Congress, and use of electronic resources such as JSTOR. This program was funded by the Getty Foundation through a grant to CAORC.

The TICFIA-funded Local Archives and Libraries at Overseas Research Centers (LALORC) project has begun to yield results, with survey data on collections, catalog records, and digital objects made available from partners in Cambodia, Tunisia, Morocco, Sri Lanka, Israel, and Turkey. DLIR provides integrated access to the rich and diverse collections through the LALORC Web site and the DLIR catalog.

International Coalition on Newspapers

The **International Coalition on Newspapers (ICON)** is a multi-institutional collaborative project addressing the challenges of both access to and preservation of overseas newspapers.

In June 2007 ICON began a new phase of activity with funding from the National Endowment for the Humanities. This 18-month grant focuses on Latin American newspapers held in U.S. libraries. The project continued to microfilm important and underrepresented newspaper titles, including *El Universal* (Caracas, Venezuela), for the period 1932–40, 1944; *El Gaceta Comercial* (Valparaiso, Chile), 1929–30; *Época* (Montevideo, Uruguay), 1962–67; and *Tribuna Libre* (San Salvador, El Salvador), 1950–57. Approximately 155,000 pages were collated, prepared for filming, and sent to OCLC Preservation Services for microfilming.

In addition, ICON continued to focus on cataloging of newspapers at partner libraries, expanding the ICON Database of International Newspapers, and further improving the content, value, and utility of the ICON Web site. The University of Connecticut and the University of Illinois were selected as cataloging partners for this phase of ICON's cataloging program.

In 2008, ICON was brought under the aegis of the Global Resources Network, with support from major research libraries outside its membership. This will allow ICON to expand its efforts and its scope in the preservation of and access to international news resources. Prospective activities will include evaluation of electronic news collections, pursuit of access to digital news content, aggregation of data on news holdings, and ongoing fundraising for preservation and digitization work.

Area Studies Microform Projects

CRL continues its ongoing commitment to long-term preservation of primary resources through the Area Studies Microform Projects (AMPs). These community-driven

programs bring together specialists from around the globe to identify, aggregate, preserve, and make accessible resources in traditional formats. The AMPs provide vital community input to the Center as CRL expands its digital access initiatives.

The **Cooperative Africana Microform Project (CAMP)** provided major support to the Library of Congress to film their holdings of Mauritius and Tanzania newspapers collected by the Nairobi office from 1984–2007. This extends previous commitments to film contemporary newspapers from Malawi. CAMP is a significant source of support for preservation of current newspapers from other African countries, including Mali, Liberia, and Congo. CAMP also films or acquires existing film of other historical titles, including a significant run of *Le Courrier d'Afrique* (Kinshasa, DR Congo) 1943–1955 from print holdings of CRL and the Library of Congress.

CAMP has engaged in extensive collaboration with overseas institutions, including ongoing support for the National Archives of Senegal. In addition to supporting ongoing microfilm production, CAMP recently sponsored intensive hands-on training of Archives staff in preservation, conservation, and digitization techniques. This was the first step in an envisioned expansion of collaboration with Senegal and other institutions in West Africa for collaborative preservation and digitization.

The **Latin American Microform Project (LAMP)** has expanded its mission statement to extend support to digitization projects. To this aim, LAMP worked to modify its bylaws and adopt guidelines for digital proposals. In the meanwhile, LAMP continues to support original microfilm in the US and Latin America, including the filming of anarchist and other left-wing publications from Argentina (1923–1986), support for organization and preservation of the records of noted Afro-Brazilian activist Abidas Nascimento, and Argentine periodicals, newspapers, and other material published, 1802–1844 and preserved by the Centro de Estudios Históricos e Información Parque de España (CEHIPE).

The **Middle East Microform Project (MEMP)** completed filming of several Algerian newspapers from the early 1990s and continues to film Arabic and Persian émigré and ethnic publications published in the US, UK, and elsewhere, including significant runs of *al-Quds al-Arabi* (London), 1989–2005. MEMP completed the preservation of the Cosroe Chaqueri collection of Iranian left-wing materials at Harvard University and is working toward completion of catalog records for this set. Finally, MEMP acquired early microfilm of the *Tangier Gazette* for the periods 1897–1940 and 1949–1950.

The **Slavic and East European Microform Project (SEEMP)** continued several of its long-term preservation projects, including newspapers from the various regional cities and oblasts of Russia (1991–2006), finding aids and other key reference literature of Russian archives, and extremist press covering 1990 and beyond.

The **South Asia Microform Project (SAMP)** approved several purchases, including additional *Land Settlement Reports* microfilm held by the British Library that were not included in earlier acquisitions. In addition, SAMP acquired copies of the *Ceylon Times* (1863–1907) from the British Library. SAMP continued to support the preservation of Nepali newspapers held in Kathmandu and Bengali periodicals in Kolkata. In original filming, SAMP completed the preservation of publications from the variety of Asiatic Society institutions in the subcontinent, including those of Bangladesh, Calcutta, Pakistan, and Ceylon/Sri Lanka.

The **Southeast Asia Microform Project (SEAM)** preserved several contemporary Indonesian newspapers including *Suara Maluku* and *Radar Bogor*, from regions where ethnic and religious tensions run high. SEAM also approved the filming of Thai literary serials that were important publications during a time of political censorship, including *Numsao* (1976–1984), *Prachachat* (1973–1976), and *Puthuchon* (1975). A significant achievement was the negotiation of an agreement to preserve Vietnamese newspapers written in

Chinese (Han Nom) to be microfilmed from the National Library of Vietnam. With seed money from Harvard University, SEAM arranged for this collection to be sent to the Philippines for expedited preservation.

ACCESS TO RESOURCES

Digital Resources

CRL's digital production services continued at the same accelerated pace already established in FY2007, completing nearly 4,300 items totaling more than 700,000 pages. In June, the Center surpassed the one million mark in total pages scanned for digital delivery since the beginning of in-house production in 2006. Among the materials requested by patrons were materials on Indian literature and a number of French doctoral theses from the 19th and early 20th century on medical subjects.

CRL added new fiche-scanning equipment to complement the scanners for bound volumes and microfilm and expanded its selection criteria to include fragile materials, serials, and select copyrighted material accessible for a limited “loan” period. Each catalog record contains a link to the corresponding digital files.

Collaborative Digitization and CRL Digital Delivery

The **Liberal Arts Interest Group (LAIG)**—formed in FY2007 by library directors and/or designated representatives from Grinnell College (Richard Fyffe, chair), Athabasca University, Carleton College, the Claremont Colleges, College of William and Mary, Colorado College, College of Wooster, Knox College, Oberlin College, and St. Lawrence University—identifies and defines themes for small, focused digital collections of primary source material to be used in undergraduate courses at CRL member institutions. Three thematic collections have been scanned through CRL's digital production services: one on the Indian Uprising of

1857 (also known as the Sepoy Mutiny); a second on the Manhattan Project and the development of the atomic bomb; and the third on South and Southeast Asian music and dance. The titles in the Indian Uprising of 1857 (in PDF) and South and Southeast Asian music and dance can be accessed through CRL's Web site via the [topic guide for South Asia](#). The digitized materials for the Manhattan Project were featured in the [FOCUS on Global Resources](#) newsletter. Content from these three sets of materials were used in teaching undergraduate courses at several LAIG schools and are available for use to all CRL members.

A description of CRL's digitization services in support of research and teaching by scholars is now available on the [Center's Web site](#).

VISIBILITY OF CRL RESOURCES

International Dissertations Cataloging Completed

The Cataloging and Stack Management departments have completed the large five-year project to catalog over 800,000 international dissertations that had been in CRL's arrears. Completion of this project concludes the last major collection of uncataloged materials identified for processing by the Center's Collections and Services Policy Committee (CSPC), formerly the Collections and Services Advisory Panel (CSAP).

To ensure preservation of and access to the dissertations of key figures in intellectual history, more than 200 doctoral theses by prominent scientists and humanists have been digitized. Many of these scholars later won the Nobel Prize.

The results of the project demonstrate the connection between cataloging and access. The Center has seen lending of dissertations increase by 67 percent (from 1,762 to 2,950 items) from 2005 to 2008. The dissertations, which accounted for two percent of the Center's circulated materials prior to their being cataloged, now account for between five and six-plus percent.

New Interface for Online Catalog

CRL rolled out a new [online catalog](#) design in January 2008 as the visible part of CRL's recent upgrade to Innovative's Millennium library system. The catalog is powered by Innovative's WebOPAC Pro software. New features include English and French dual-language interfaces, scoped searches so that individual collections—such as dissertations, newspapers, serials, and electronic resources—can be more easily searched.

In addition to the standard search capabilities, unique browsing functions have been built to enhance discovery of CRL resources. The new catalog features browsing by country and awarding institution in the dissertation scope, and browsing by country and U.S. state in the newspaper scope. The e-resources scope covers the growing collection of full text online titles available through the Web.

Visibility of CRL Resources in Member Catalogs

To promote local use of CRL resources, member libraries continue to load CRL's records; the catalog now contains more than 1.2 million records. While several consortia and one member load all CRL records, most members choosing to load records select the e-resources records, so that students and faculty can gain immediate access to CRL's digitized materials.

Document Delivery and Interlibrary Loan

Access Services

Despite significant increases in digital resources available via the Internet, the Center continues to see an increase in the number of requests it receives, and for the past five years has experienced growth in the number of items being sent out on loan. These trends held in FY2008, with total requests increasing by five percent over the previous fiscal year and the number of items sent by two percent. The Center is

*In FY2008 the
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book or pamphlet.*

seeing a shift, however, in the number of requests filled by loan of materials. Requests filled by loan are decreasing because the Center's digitization on demand program is replacing a portion of requests that would have been filled by loans in the past. In FY2008 the Center filled 1,385 requests by scanning and delivering a digital copy of the book or pamphlet.

The Center's strategy calls for adapting its services to member interlibrary lending and borrowing systems and their needs. In FY2008, the Center joined a group of ARL Libraries that included several CRL members—Michigan State University, University of Colorado-Boulder, the University of Oregon, Washington State University, and Washington University—in a pilot program of Innovative's new ArticleReach document delivery system. The Center began participating in the ConnectNY consortium's INNReach system early in 2008, and most of the consortium's members have become Center members. The Center also is seeing a shift in the receipt of requests. It is receiving more patron-initiated requests as its records are represented in more consortia catalogs.

Scholar's Access Program

New Program for a New Work Environment

From inception, CRL's cooperative acquisition programs—Purchase Proposal Program, Shared Purchase Program, and Demand Purchase Program—were designed to help member libraries stretch acquisition budgets, add to the Center's collections, and help scholars access material not readily available elsewhere. However, with the development and integration of digital resources into research, it became clear that to support scholars in this new working environment, the Center needed to develop new programs aimed at assisting with projects. To support libraries and scholars in this new working environment, CRL launched the Scholar's Access Program in fiscal year 2008 to provide access to resources that may not be desirable or physically possible to add to the Center's collections. Rather, the

program is intended to complement and enhance traditional acquisition programs and will be managed similarly, with eligible requests being filled on a first-come, first-served basis as funds permit. The program will be assessed by the Collections and Services Policy Committee.

EXPANDING COLLECTIONS

Purchase Proposal Program Acquisitions

Members voted for CRL to purchase the following international resources to strengthen the Center's collections of international resources.

Africa

- **German Colonial Archives Reichskolonialamt (called R1001: Installment 5)**—Documents early 20th century health ethnic/political issues in these former German colonial areas within Sub-Saharan Africa.
- **Records of the American Committee on Africa**—The American Committee on Africa was formed in the 1950s to address the decolonization of Africa, and to give a voice in the U.S. to black Africans.

East Asia

- **Chinese Filmscript and Advertisement Collection, 1946–1985**—Documentary films and newsreels were two of the major mass media and communication channels in China from the 1950s through the 1970s. They covered all aspects of social activities, though the emphasis was on developments and achievements in the building of a socialist country.
- **Church Missionary Society Archive. Section I: East Asia Missions. Pt. 21: Periodicals for South Central and West China 1899–1970 and Japan 1905–1941 including papers of Fukien Conferences 1906–1937**—This part is devoted to a number of important periodicals for the time and region.

Latin America

- **Spanish Historical Writings about the New World, 1493–1700**—This focuses on 90 significant works of history mainly written in Spanish about America before 1700, including on-the-spot narratives, lives of missionaries, ethnographic studies, and natural histories. Equally importantly are the works by mestizos and Native American writers.

Middle East

- **Arabic Manuscripts in the SOAS London**—The set contains historical Arabic documents on mathematics, astronomy, medicine, falconry, archery, and military equitation.
- **British Intelligence and Policy on Persia (Iran), 1900–1949**—This set documents the geopolitical struggle waged in Persia between the British and the Russians in the first half of the 20th century. Included are British documents detailing everything from the Persian revolution to intervention in both world wars.

A total of \$173,335 was spent on this program, as detailed on page 15 and on the [CRL Web site](#).

Shared Purchase Program

CRL brought together member libraries that had nominated titles for the Purchase Proposal Program, but whose nominations were not ranked high enough to be purchased. By contributing seed money and identifying other members interested in the same titles, CRL developed groups of members to purchase additional highly desired titles. The following sets were purchased in fiscal year 2008. The descriptive information can be found in the [detailed pdf version](#).

- *The Daily [Sacramento] Bee* (February 1857–1882)
- *Indian Newspaper Reports, ca. 1868–1942—Part 5 (1876–1921) reports for Madras, 1876–1921*
- *The Indian Papers of the Rt. Hon. Charles John Earl*

Canning: Governor General 1856–1858 and Viceroy 1858–1862

- *Sound Toll Registers 1497–1857* (Øresundstoldregnskaber) Unit 4: 1750–1822
- *Times of Ceylon* (13 February 1941–1954)

CRL and the following 18 member libraries contributed funds for these shared purchases:

Brigham Young University
University of California, Berkeley
University of California, Los Angeles
University of Chicago
Columbia University
University of Connecticut
Duke University
University of Illinois-Urbana/Champaign
Indiana University
Kansas State University
Kent State University
Marquette University
McGill University
University of Minnesota—Twin Cities
University of Pennsylvania
Valparaiso University
Vassar College
Yale University

JSTOR Light Print Archive

Through growing partnerships with CRL members—University of Arizona, University of Connecticut, University of Minnesota, Northwestern University, Ohio State University, Purdue University, St. Lawrence University, and the Five Colleges of Ohio—CRL's JSTOR light archive continues to grow. To enable current and prospective partners more easily to see CRL's holdings and desiderata, catalog records for the JSTOR light archive volumes were unsuppressed in the CRL catalog.



**Purchase Proposal Program—
Acquisitions in Fiscal Year 2008**

American Religions Collection Series 1: Nontraditional
American Religions: Western Esotericism from Witchcraft
to the New Age, Part 1.

American Religion Collection Series 1: Nontraditional
American Religions: Western Esotericism from Witchcraft
to the New Age, Part 2.

Arabic Manuscripts in the SOAS London.

Baldwin Library Collection of Historical Children's
Literature 1850–1869, Units 1–3.

British Intelligence and Policy on Persia (Iran) 1900–1949.

Chinese Filmscript and Advertisement Collection 1946–
1985.

Church Missionary Society Archive. Section I: East Asia
Missions. Pt. 21: Periodicals for South Central and West
China 1899–1970 and Japan 1905–1941 including
papers of Fukien Conferences 1906–1937.

Clarion (Manchester 1891–1932).

German Colonial Archives Reichskolonialamt (called
R1001: Installment 5).

Incunabula: The Printing Revolution in Europe 1455–1500,
Part 54.

Incunabula: The Printing Revolution in Europe 1455–1500,
Part 55.

Partei und Staat in der DDR: Akten aus der Stiftung Archiv
der Parteien und Massenorganisationen der DDR im
Bundesarchiv, Pt. 1: Akten aus dem Büro Walter
Ulbricht.

Partei und Staat in der DDR: Akten aus der Stiftung Archiv
der Parteien und Massenorganisationen der DDR im
Bundesarchiv, Pt. 2: Akten aus dem Büro Erich Honecker.

Partei und Staat in der DDR: Akten aus der Stiftung Archiv
der Parteien und Massenorganisationen der DDR im
Bundesarchiv, Pt. 3: Protokolle des Zentralsekretariats
der SED und des Politburos des ZK der SED von 1946
bis 1989.

Records of the American Committee on Africa.

Russian Cinematographic Press 1907–1918, Part 1.

The Russian Cinematographic Press 1907–1918, Part 2.

Spanish Historical Writings about the New World 1493–
1700.

Board of Directors, Officers, and Staff

Board of Directors, FY2007–08

Elected April 2006

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Southeast Asia Microform Project (SEAM)

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Slavic and Eastern European Microform Project (SEEMP)

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CENTER FOR RESEARCH LIBRARIES
(AN ILLINOIS NOT-FOR-PROFIT ORGANIZATION)
JUNE 30, 2008

INDEPENDENT AUDITOR'S REPORT

To The Board of Directors
CENTER FOR RESEARCH LIBRARIES

We have audited the accompanying statement of financial position of *CENTER FOR RESEARCH LIBRARIES* (an Illinois nonprofit organization) as of June 30, 2008, and the related statements of activities and cash flows for the year then ended. These financial statements are the responsibility of the Organization's management. Our responsibility is to express an opinion on these financial statements based on our audit.

We conducted our audit in accordance with auditing standards generally accepted in the United States of America. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation. We believe that our audit provides a reasonable basis for our opinion.

In our opinion, the financial statements referred to above present fairly, in all material respects, the financial position of *CENTER FOR RESEARCH LIBRARIES* as of June 30, 2008, and the changes in its net assets and its cash flows for the year then ended in conformity with accounting principles generally accepted in the United States of America.

Our audit was made for the purpose of forming an opinion on the basic financial statements taken as a whole. The supplementary information on pages F10 through F12 is presented for purposes of additional analysis and is not a required part of the basic financial statements. Such information has been subjected to the auditing procedures applied in the examination of the basic financial statements and, in our opinion, is stated fairly in all material respects in relation to the basic financial statements taken as a whole.

WASHINGTON, PITTMAN & McKEEVER, LLC

Chicago, Illinois
November 6, 2008

CENTER FOR RESEARCH LIBRARIES
 (AN ILLINOIS NOT-FOR-PROFIT ORGANIZATION)
 JUNE 30, 2008

STATEMENTS OF FINANCIAL POSITION

	<u>2008</u>	<u>2007</u>
<u>ASSETS</u>		
Cash and cash equivalents	\$ 3,865,740	\$ 3,859,781
Investments	1,582,750	1,520,248
Accounts receivable	143,115	166,255
Grants receivable	225,903	249,265
Prepaid expenses and other	25,170	32,454
Deferred financing costs	95,068	100,660
Property and equipment, net	<u>4,243,306</u>	<u>4,531,813</u>
TOTAL ASSETS	<u>\$ 10,181,052</u>	<u>\$ 10,460,476</u>
<u>LIABILITIES AND NET ASSETS</u>		
<u>Liabilities</u>		
Accounts payable and accrued expenses	\$ 503,029	\$ 482,315
Deferred revenue	3,617,006	3,832,071
Loan payable	<u>1,634,211</u>	<u>1,728,948</u>
Total Liabilities	<u>5,754,246</u>	<u>6,043,334</u>
<u>Net Assets</u>		
Unrestricted:		
Operating	1,254,924	1,073,055
Area Microform Projects	449,588	413,946
Net investment in property and equipment	<u>2,609,095</u>	<u>2,802,865</u>
Total	4,313,607	4,289,866
Temporarily restricted	113,199	127,276
Total Net Assets	<u>4,426,806</u>	<u>4,417,142</u>
TOTAL LIABILITIES AND NET ASSETS	<u>\$ 10,181,052</u>	<u>\$ 10,460,476</u>

The accompanying notes are an intergral part of these financial statements.

STATEMENTS OF ACTIVITIES

	2008			2007		
	Unrestricted	Temporarily Restricted	Total	Unrestricted	Temporarily Restricted	Total
REVENUE AND OTHER SUPPORT:						
Membership cost share	\$ 5,101,936	\$ -	\$ 5,101,936	\$ 4,536,994	\$ -	\$ 4,536,994
Area Microform Projects	321,557	-	321,557	309,423	-	309,423
Grants	521,802	67,245	589,047	381,476	92,938	474,414
Cataloging revenue	168,841	-	168,841	213,910	-	213,910
Newspaper microfilm sales	140,549	-	140,549	234,465	-	234,465
Access service sales	10,716	-	10,716	14,829	-	14,829
Microform sales	18,449	-	18,449	22,188	-	22,188
Newspaper microfilm fees	6,580	-	6,580	6,580	-	6,580
Interest income	177,154	-	177,154	179,589	16,635	196,224
Miscellaneous income	20,133	-	20,133	579	-	579
Net assets released from restriction	81,322	(81,322)	-	384,546	(384,546)	-
Total Revenue and Other Support	<u>6,569,039</u>	<u>(14,077)</u>	<u>6,554,962</u>	<u>6,284,579</u>	<u>(274,973)</u>	<u>6,009,606</u>
EXPENSES:						
Program	4,816,888	-	4,816,888	4,559,527	-	4,559,527
Management and general	697,560	-	697,560	619,301	-	619,301
Total Expenses	<u>5,514,448</u>	<u>-</u>	<u>5,514,448</u>	<u>5,178,828</u>	<u>-</u>	<u>5,178,828</u>
Change in Net Assets Before Changes Related to Collection Items Not Capitalized	1,054,591	(14,077)	1,040,514	1,105,751	(274,973)	830,778
Collection Items not Capitalized	<u>1,030,850</u>	<u>-</u>	<u>1,030,850</u>	<u>1,073,766</u>	<u>-</u>	<u>1,073,766</u>
Change in Net Assets	23,741	(14,077)	9,664	31,985	(274,973)	(242,988)
Net Assets - Beginning of Year	<u>4,289,866</u>	<u>127,276</u>	<u>4,417,142</u>	<u>4,257,881</u>	<u>402,249</u>	<u>4,660,130</u>
NET ASSETS - END OF YEAR	<u>\$ 4,313,607</u>	<u>\$ 113,199</u>	<u>\$ 4,426,806</u>	<u>\$ 4,289,866</u>	<u>\$ 127,276</u>	<u>\$ 4,417,142</u>

The accompanying notes are an integral part of these financial statements.

STATEMENTS OF CASH FLOWS

	<u>2008</u>	<u>2007</u>
CASH FLOWS FROM OPERATING ACTIVITIES:		
Member cost share and non-member fees received	\$ 5,539,844	\$ 5,805,652
Grants and contributions received	612,409	437,904
Interest received	114,652	120,809
Cash paid to suppliers and employees	(4,912,602)	(4,480,097)
Interest paid	(58,972)	(74,707)
Net Cash Provided By Operating Activities	<u>1,295,331</u>	<u>1,809,561</u>
CASH FLOWS FROM INVESTING ACTIVITIES:		
Purchase of collections	(1,030,850)	(1,073,766)
Purchase of property	(168,953)	(230,779)
Net Cash (Used) By Investing Activities	<u>(1,199,803)</u>	<u>(1,304,545)</u>
CASH FLOWS FROM FINANCING ACTIVITIES		
Repayment of loans	(94,736)	(94,736)
Net Cash (Used) By Financing Activities	<u>(94,736)</u>	<u>(94,736)</u>
Net Change in Cash and Cash Equivalents	25,749	410,280
Cash and Cash Equivalents - Beginning of Year	<u>3,859,781</u>	<u>3,449,501</u>
CASH AND CASH EQUIVALENTS - END OF YEAR	<u>\$ 3,885,530</u>	<u>\$ 3,859,781</u>
RECONCILIATION OF CHANGE IN NET ASSETS TO NET CASH PROVIDED BY OPERATING ACTIVITIES:		
Change in net assets	<u>\$ 9,664</u>	<u>\$ (242,988)</u>
Adjustments to reconcile change in net assets to net cash provided by operating activities:		
Collections purchased	1,030,850	1,073,766
Depreciation expense	452,294	409,619
Reinvested interest revenue	(62,504)	(75,415)
Changes in operating assets and liabilities:		
Accounts receivable	23,140	(67,680)
Grants receivable	23,362	(36,510)
Prepaid expenses and other	7,284	94,523
Deferred financing costs	5,592	5,592
Accounts payable and accrued expenses	77,704	114,290
Deferred revenue	(272,055)	534,364
	<u>1,285,667</u>	<u>2,052,549</u>
NET CASH PROVIDED BY OPERATING ACTIVITIES	<u>\$ 1,295,331</u>	<u>\$ 1,809,561</u>

The accompanying notes are an integral part of these financial statements.

NOTES TO FINANCIAL STATEMENTS

NOTE 1 – NATURE OF ACTIVITIES

Nature of Activities: The Center is a membership consortium of institutions with significant academic and research libraries. The Center's mission is to foster and advance scholarly and scientific research through cost-effective, cooperative programs that provide reliable access through traditional and electronic means to unique and unusual collections of library materials that are in all appropriate formats, international in scope and comprehensive in disciplines.

A majority of the Center's revenue is derived from membership cost share assessments. Other revenue and support consists of grants and sales of materials reproduced.

The following provides a brief description of the Center's program services:

Collections Storage and Maintenance: The Center maintains active and inactive collections consisting of an estimated five million volumes or equivalents in its repository facility. These collections are in paper, microform and electronic media. Activities associated with storage and physical maintenance of the Center's film and paper collections include sorting, shelving, labeling, housing, binding and conservation work. Also included here are the costs of maintaining, monitoring and improving the portion of the building dedicated to collections storage, including climate control and other functions.

Acquisitions: This program consists of activities supporting the acquisition and processing of collection materials, including surveying of members on collection needs, selection and subscription costs, ordering, transporting and receiving materials.

Conversion of Materials: The Center preserves unique and at-risk cultural and historical materials through microfilming and digital conversion. Materials are organized, analyzed, collated and shipped to and from service providers by the Center and partner organizations. Film and digital copies are produced and distributed.

Service and Delivery: The Center delivers an estimated 33 million pages of collection materials to member institutions and other clients each year. Activities include receiving and processing requests for the Center's collection materials from member libraries and clients, retrieval and preparation of materials for delivery, shipping, fulfillment of electronic document delivery requests, receipt and re-shelving of returned materials and fulfillment and processing of member purchase requests for individual items.

Cataloging and Metadata: This program involves production and processing of preliminary and final catalog records, finding aids for the Center's collection materials and metadata for electronic resources including those produced and/or acquired by the Center.

Area Microform Projects (AMPS): This program involves specific support for the Area Microform

Projects and other self-funded Area Studies projects undertaken by the Center for partner organizations. Activities include identification and procurement of materials for preservation, microfilming and digitization as well as conversion and cataloging of those materials.

Grants: The Center receives grants to fund preservation, cataloging, union lists, acquisitions and other activities, either independently or as a partner in cooperative projects. These grants are normally from private philanthropies or from the U.S. federal government.

NOTE 2 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

This summary of significant accounting policies of the *CENTER FOR RESEARCH LIBRARIES* (the "Center") is presented to assist in understanding the Center's financial statements. The financial statements and notes are representations of the Center's management who is responsible for their integrity and objectivity. These accounting policies conform to accounting principles generally accepted in the United States and have been consistently applied in the preparation of the financial statements.

Financial Statement Presentation – The Center reports information regarding its financial position and activities according to three classes of net assets: unrestricted net assets, temporarily restricted net assets and permanently restricted net assets. The Center has

NOTES TO FINANCIAL STATEMENTS

determined that no net assets are permanently restricted as of June 30, 2008.

Management Estimates and Assumptions – The preparation of financial statements in conformity with accounting principles generally accepted in the United States requires management to make estimates and assumptions that affect the amounts reported in the financial statements and accompanying notes. Actual results could differ from those estimates.

Cash and Cash Equivalents – The Center considers its checking account balances to be cash and cash equivalents. Short-term investments are not considered to be cash and cash equivalents.

Accounts and Grants Receivable – Accounts and grants receivable are stated at the amounts that the Center expects to collect from outstanding balances. The Center performs in-house collections as necessary based on specific circumstances. Bad debts, which are typically minimal, are written off as incurred.

Property and Equipment – Property and equipment with a cost in excess of \$1000 and a useful life greater than one year are recorded at cost and depreciated over the estimated useful lives of the assets. Estimated lives range from three to ten years for furniture and equipment and 30 years for the building and improvements. Upon sale or retirement, the cost and related accumulated depreciation are eliminated from the respective accounts and the resulting gain or loss is included in the statements of activities. Property and

equipment are reviewed for impairment when events or changes in circumstances indicate that the carrying amount of the assets may not be recoverable. There were no impairment charges for the years ended June 30, 2008 or June 30, 2007.

Collections – The Center has an extensive collection of library materials, which is held for research purposes. The materials were acquired through purchases and contributions since the Center's inception. The Center has adopted a policy of not capitalizing the collections in its financial statements.

Purchases of collection items are recorded as decreases in unrestricted net assets in the year in which the items are acquired and a release of temporarily restricted net assets if acquired with these funds. Contributed collection items are not reflected in the financial statements. Proceeds from disposals or insurance recoveries are reflected as increases in the appropriate net asset class.

Deferred Financing Costs – The costs incurred in obtaining the Center's loan have been deferred and are being amortized over the life of the loan starting in fiscal year 2001.

Contributions – Contributions received are recorded as unrestricted or temporarily restricted support, depending on the existence and nature of any donor-imposed restrictions on the use of the funds. Contributions reported as temporarily restricted support are released to unrestricted net assets when

the donor restriction expires, that is, when a stipulated time restriction ends or a purpose restriction is accomplished, and are reported in the statements of activities as net assets released from restrictions.

Revenue Recognition – Membership cost share assessments are recognized as revenue during the membership year. Dues received in advance of the membership year are accounted for as deferred revenue at year-end. Revenue from cost reimbursement type grants is recognized as grant related costs are incurred. Grant funds received in advance are accounted for as deferred revenue. AMPS funds received for projects during the year are recognized as unrestricted revenue. Those AMPS funds received in advance of the project year are accounted for as deferred revenue.

Allocation of Expenses – The costs of providing the Center's various programs and supporting services have been summarized on a functional basis in the statements of activities. Accordingly, certain costs have been allocated among the programs and supporting services on the basis of direct salary expenses, physical space occupied and management estimates.

Income Taxes – The Center is exempt from federal income taxes under Section 501(c)(3) of the Internal Revenue Code. Accordingly, there is no provision for income taxes recorded in the accompanying financial statements.

Reclassification – Certain prior year amounts have been reclassified for comparative purposes. These

NOTES TO FINANCIAL STATEMENTS

reclassifications have no effect on the net assets available for benefits.

NOTE 3 – COLLECTIONS

The Center’s collections are made up of a wide array of publications and print material, international in scope, that are held for educational, research, scientific and curatorial purposes. New acquisitions as well as large segments of existing collections are catalogued. All holdings are preserved and their existence and condition are continuously monitored. The collections are subject to a policy that requires proceeds from their sales to be used to acquire other collection items. No collection items were disposed of through sales during the year ended June 30, 2008.

NOTE 4 – INVESTMENTS

The Center’s investments consist of money market funds held by Vanguard at the market value of \$1,582,750 at fiscal year end. The interest rate at June 30, 2008 and 2007 was 2.23% and 5.13%, respectively.

NOTE 5 – PREPAID EXPENSES AND OTHER

Prepaid expenses and other consist of the following as of June 30:

	<u>2008</u>	<u>2007</u>
Cataloging credits	\$ -	\$ 4,443
Prepaid expenses	25,170	28,011
	<u>\$ 25,170</u>	<u>\$ 32,454</u>

In the course of cataloging its dissertations collection, the Center incurs usage fees to access the Online Computer Library Center (“OCLC”) database and also earns credits from OCLC by establishing records on the database. The Center had earned cumulative net credits of \$0 and \$4,443 as of June 30, 2008 and 2007, respectively. Credits will be applied to future use of OCLC services.

NOTE 6 – PROPERTY AND EQUIPMENT

Property and equipment consisted of the following as of June 30:

	<u>2008</u>	<u>2007</u>
Land	\$128,446	\$ 128,446
Building and furniture	10,299,961	10,288,215
Equipment	1,795,328	1,643,288
	<u>12,223,735</u>	<u>12,059,949</u>
Less:		
Accumulated depreciation	(7,980,429)	(7,528,136)
	<u>\$ 4,243,306</u>	<u>\$ 4,531,813</u>

NOTE 7 – ACCOUNTS PAYABLE AND ACCRUED EXPENSES

Accounts payable and accrued expenses consisted of the following as of June 30:

	<u>2008</u>	<u>2007</u>
Accounts payable	\$ 144,137	\$ 152,683
Accrued vacation	173,369	161,972
Accrued salaries and withholdings	122,467	102,688
Other accrued expenses	63,056	64,972
	<u>\$503,029</u>	<u>\$482,315</u>

NOTE 8 – LOAN PAYABLE

The Center obtained a \$2,400,000 loan during fiscal year-ended 2001 under the Illinois Educational Facilities Authority’s Cultural Pooled Financing Program. The loan is collateralized by a bank standby letter of credit pursuant to a reimbursement agreement. To secure its obligations under the reimbursement agreement, the Center has provided a mortgage and security agreement to the bank mortgaging its real property and granting a security interest in its personal property.

The financial covenants to the reimbursement agreement provide that the Center maintain a debt service coverage ratio of 1.1 to 1.0 measured semi-annually on each June 30 and December 31 on a rolling 12 month basis, and to maintain certain levels of unrestricted liquid cash and investments. These covenants were met for the year ended June 30, 2008.

NOTES TO FINANCIAL STATEMENTS

The loan is repayable in monthly installments of \$7,895, plus interest at a variable rate of 1.71% and 3.8% at June 30, 2008 and 2007, respectively, with a final maturity in 2025. Interest expense for the year ended June 30, 2008 and 2007 was \$58,972 and \$74,707, respectively.

Principal payments are as follows:

Year Ending June 30,	Amount
2009	\$ 94,736
2010	94,736
2011	94,736
2012	94,736
2013	94,736
Thereafter	1,160,531
	<u>\$1,634,211</u>

NOTE 9 – TEMPORARILY RESTRICTED NET ASSETS

Temporarily restricted net assets arise from grants received from private foundations to support cataloging, microform projects, digitization, digital preservation activities and the purchase of equipment to automate library materials. Net assets were released from donor restriction by incurring expenses of \$81,322 and \$384,546 in 2008 and 2007, respectively. Grant contributions received that are not expended for their restricted purposes are refundable to the grantor.

NOTE 10 – PENSION PLAN

The Center’s retirement plan is a defined contribution, money purchase pension plan. Under this plan, funds contributed by the employer and participating employees are used to purchase retirement annuity and death benefit policies for the participants through the Teachers Insurance and Annuity Association and/or the College Retirement Equities Fund. Contributions made by the Center are based on participants’ compensation. The Center’s contribution for fiscal year-ended 2008 and 2007 was \$ 196,862 and \$184,998, respectively.

NOTE 11 – RELATED PARTY TRANSACTIONS

The Center earns cataloging revenues from OCLC Online Computer Library Center, Inc. (“OCLC”) and also purchases cataloging and other services from OCLC. A member of the Center’s Board of Directors is employed by OCLC. Cataloging revenues were \$168,841 and \$213,910 during fiscal year ended June 30, 2008 and 2007, respectively. Amounts due from OCLC in the form of cataloging credits were \$ 0 and \$4,443 at June 30, 2008 and 2007, respectively. Total services purchased from OCLC were approximately \$203,957 and \$197,566 for the years ended June 30, 2008 and 2007, respectively.

The Center also routinely provides membership services to educational institutions that employ members of its Board of Directors.

NOTE 12 – OFF-BALANCE SHEET CREDIT AND MARKET RISK

The Center regularly maintains cash balances with JP Morgan Chase that exceed the Federal Depository Insurance Corporation (FDIC) limit of \$100,000, which increased to \$250,000 subsequent to June 30, 2008. The Center had \$130,000 at June 30, 2008 and 2007 in bank account balances that were substantially covered by FDIC insurance. The \$1,582,750 investments balance is in a money market fund held by Vanguard and is not subject to the FDIC limit. Cash balances with Chase exceeding \$130,000 are swept nightly into a money market account that is secured by U.S. Government bonds. Therefore, the Center’s exposure is minimal.

NOTE 13 – DEFERRED REVENUE

The Center regularly bills in advance of the upcoming fiscal year for membership cost share assessments and AMPs membership. Those membership payments that are received for future fiscal years are held as deferred revenue and recognized in the fiscal year for which they were issued. Occasionally, grant payments made in advance of a future fiscal year are held as deferred revenue. As of June 30, 2008, deferred revenue was as follows:

Deferred Membership Share	\$3,509,339
AMPs deferred revenue	70,000
Grants deferred	37,667
	<u>\$3,617,006</u>
TOTAL DEFERRED REVENUE	<u>\$3,617,006</u>

CENTER FOR RESEARCH LIBRARIES
(AN ILLINOIS NOT-FOR-PROFIT ORGANIZATION)
JUNE 30, 2008

SUPPLEMENTARY INFORMATION

SCHEDULE OF FUNCTIONAL EXPENSES AND COLLECTIONS EXPENDITURES

	Program Services							Management and General	Total	
	Collections Storage and Maintenance	Acquisitions	Conversion of Materials	Service and Delivery	Cataloging and Metadata	Area Microform Projects	Grants			Total Program
Support services:										
Cataloging fees	\$ -	\$ -	\$ -	\$ -	\$ 203,957	\$ -	\$ -	\$ 203,957	\$ -	\$ 203,957
Borrowing transaction fees	-	-	-	-	-	-	-	-	-	-
Innovative	1,385	42,595	-	-	-	-	-	43,980	-	43,980
Microform costs	20,908	26,610	66,526	76,030	-	603	4,813	195,490	-	195,490
Other support	4,457	10,401	-	14,858	-	-	25,353	55,069	-	55,069
Total	26,751	79,606	66,526	90,888	203,957	603	30,166	498,496	-	498,497
Personnel and operations:										
Consumable supplies	10,916	34,744	4,549	13,764	4,872	-	1,829	70,674	16,981	87,655
Memberships	599	15,134	109	65	161	-	-	16,067	8,869	24,936
Insurance	5,977	11,715	8,278	11,621	10,078	-	-	47,669	11,327	58,996
Travel	201	6,187	-	-	57	14,173	21,947	42,565	4,187	46,752
Business expense	333	451	447	434	286	103,685	2,005	107,641	11,135	118,777
Printing	-	-	-	-	-	-	-	-	8,845	8,845
Postage and delivery	275	29,583	19,598	97,038	38,821	-	730	186,044	10,007	196,051
Telecommunications	3,192	8,510	3,024	5,253	1,577	-	959	22,516	1,854	24,369
Board and council expense	-	-	-	-	-	-	63	63	25,826	25,889
Member relations	-	-	-	-	-	-	1,687	1,687	27,246	28,933
Special events	-	-	-	-	-	-	10,500	10,500	14,974	25,474
Other outside support	3,435	5,949	4,213	5,444	4,012	35,075	20,955	79,082	53,098	132,180
Personnel	300,543	541,437	411,467	584,621	524,057	15,370	354,943	2,732,440	540,582	3,273,022
Indirect Expense	-	-	-	-	-	12,231	57,635	69,866	(87,656)	(17,790)
Total	325,471	653,710	451,685	718,241	583,921	180,534	473,253	3,386,814	647,275	4,034,089
Plant and other:										
Equipment leases	1,322	2,921	1,201	1,865	521	-	877	8,707	424	9,131
Service contracts	15,958	35,270	14,504	22,520	6,289	-	1,000	95,541	5,113	100,654
Repairs	5,545	12,254	5,039	7,824	2,185	-	-	32,847	1,777	34,624
Utilities	49,046	108,399	44,578	69,212	19,328	-	-	290,563	15,716	306,279
Total	71,871	158,844	65,323	101,421	28,322	-	1,877	427,658	23,029	450,688
Total operating expenses	424,093	892,160	583,533	910,550	816,200	181,137	505,295	4,312,969	670,305	4,983,273
Interest expense (including letter-of-credit fees totaling \$19,909)	12,632	27,918	11,481	17,825	4,978	-	-	74,833	4,048	78,881
Depreciation	72,429	160,077	65,829	102,208	28,542	-	-	429,086	23,208	452,294
Total expenses before collections	509,154	1,080,155	660,844	1,030,584	849,720	181,137	505,295	4,816,888	697,560	5,514,448
Collection expenditures - not capitalized										
Materials										
Preservation	-	829,805	-	-	-	106,015	71,219	1,007,039	-	1,007,039
Reference works	-	20,421	-	-	-	-	-	20,421	-	20,421
	-	3,390	-	-	-	-	-	3,390	-	3,390
Total	-	853,616	-	-	-	106,015	71,219	1,030,850	-	1,030,850
TOTALS	\$ 509,154	\$ 1,933,771	\$ 660,844	\$ 1,030,584	\$ 849,720	\$ 287,152	\$ 576,514	\$ 5,847,738	\$ 697,560	\$ 6,545,298

See Independent Auditor's Report.

CENTER FOR RESEARCH LIBRARIES
 (AN ILLINOIS NOT-FOR-PROFIT ORGANIZATION)
 JUNE 30, 2008

SCHEDULE OF PROGRAM REVENUE AND EXPENSES — GRANTS

	TEMPORARILY RESTRICTED CONTRIBUTION GRANTS											
	H. Luce Foundation	Notre Dame	Illinois St. Library	Mellon Foundation	Andrew Mellon Foundation	ASERL Cooperative Digitization Project	Kline Foundation	CAORC Middle East Research Journals	IL State Library Audit of Digital Res. CRL	ARL Global Resources Network	University of Arizona Govt Docs Digitization Project	Total Temporarily Restricted
Revenue:												
Foundations and other					\$ 29,500	\$ 9,745	\$ 5,000		\$ 23,000			\$ 67,245
Investment income												-
Total revenue	-	-	-	-	29,500	9,745	5,000	-	23,000	-	-	67,245
Expenses:												
Grants - returned/indirect	(3,390)		3,296	3,010		6,750				(19,343)		(9,677)
Outside professional services					11,510							11,510
Professional reference work												-
Salaries	581					2,686		9,325	34,137	3,239		49,968
Travel					923			84	3,973	276		5,257
Board/council travel		63										63
FICA						195		675	2,413	235		3,518
Retirement									2,284			2,284
Employee Benefits									78			78
Medical insurance									5,920			5,920
Other business expense					75			1,192		202		1,469
Printing												-
Member Relations		1,572				115						1,687
Library materials								1,841				1,841
OCLC												-
Other library support												-
Postage and delivery												-
Workmen's compensation								66	330	14		410
Telecommunications									114			114
Office supplies								471	147			618
Total expenses	(2,809)	1,635	3,296	3,010	12,508	9,745	-	1,841	11,814	30,053	3,966	75,058
Change in Net Assets	2,809	(1,635)	(3,296)	(3,010)	16,992	-	5,000	(1,841)	11,186	(30,053)	(3,966)	(7,813)
Net Assets at Beginning of Year	11,211	13,681	3,296	3,010	-	-	-	8,160	-	30,053	57,865	127,276
Net Assets Released for Capital Capitalized Equipment							5,000		1,263			6,263
NET ASSETS AT END OF YEAR	\$ 14,020	\$ 12,046	\$ -	\$ -	\$ 16,992	\$ -	\$ -	\$ 6,319	\$ 9,923	\$ (0)	\$ 53,899	\$ 113,199

See Independent Auditor's Report.

SCHEDULE OF PROGRAM REVENUE AND EXPENSES — GRANTS

		FEE FOR SERVICE GRANTS						
		CSAL	SSRC	CAORC	Dept. Of. Ed.	NSF	NEH	
		South Asian Union Catalog	Hemmingway Collection Preservation (CUBA)	American Overseas Digital Library	TICFIA	Long Lived Digital Repositories	ICON IV	Total
Revenue:								
	Federal grants				\$ 159,085	\$ 101,876	\$ 146,010	\$ 406,971
	Foundations and other	12,643	11,604	90,583				114,831
		<u>12,643</u>	<u>11,604</u>	<u>90,583</u>	<u>159,085</u>	<u>101,876</u>	<u>146,010</u>	<u>521,802</u>
Expenses								
	Outside professional services					5,000	4,800	9,800
	Salaries	11,599	6,215	54,008	74,395	49,615	42,252	238,083
	SA salaries						3,378	3,378
	Travel				3,204	9,025	4,106	16,336
	FICA	840	450	3,912	5,389	3,594	3,305	17,490
	Retirement			5,372	5,057		3,604	14,033
	Employee benefits			228			123	351
	Medical insurance			6,978	4,085		6,978	18,042
	Special Events Expense				3,900	6,600		10,500
	Other business expense			1,157	48	1,154	22	2,381
	Printing							-
	Library supplies						354	354
	Library materials				27,087	243	42,048	69,379
	Other library support				25,353			25,353
	Microform Costs		4,809				4	4,813
	Postage and delivery	131	115		305		178	730
	Office supplies				150	259	1,325	1,734
	Workmen's compensation	73	15	342	471	227	260	1,388
	Indirect expense allocation				9,639	24,400	33,272	67,312
		<u>12,643</u>	<u>11,604</u>	<u>71,996</u>	<u>159,085</u>	<u>100,118</u>	<u>146,010</u>	<u>501,455</u>
	Change in Net Assets	-	-	18,588	-	1,759	-	20,346
	Net Assets at Beginning of Year			-				-
	Net Assets Released for Capital							
	Capitalized Equipment			18,588		1,759		20,346
	NET ASSETS AT END OF YEAR	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>0</u>	<u>\$ -</u>	<u>0</u>

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