CRL Primary Source Awards
Nomination Form Outline

PAGE 1
ABOUT YOU – PERSON NOMINATING THE PROJECT
Personal Information (Used for awards program processing only)
First & last name
Email address
Telephone number
Employment (Employer must be a CRL member)
Your institution
Your job title

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PERSON BEING NOMINATED FOR AWARD
Next, we need to know a little bit about your nominee. This information will be used in two ways: First, to confirm eligibility of the nominee and the activity or project cited in the nomination. Second, to send you a follow-up email displaying the content you submitted and to initiate a communication link with you.

Self-nomination checkbox. If checked, the page 1 information will be entered into the system and you will be prompted to go to page 3. If not a self-nomination, you will be asked to provide the following information:

Nominee’s full name (Text box)
Nominee’s email address (Text box)
Nominee’s telephone number (Text box)
Nominee’s employer (Text box. Must be a CRL member college, university, or institution)
Nominee’s job title (Text box)

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SUPPORTING INFORMATION
Supporting material can be submitted and attached in the fields below. Information entered into the Summary (500 words) and Documentation (1,500 words) fields may be used in promotional materials, so please organize your narratives with the essential information at the top (who, what, where, when, and how) followed by any additional supporting information. This will facilitate the review and ranking process as well.

To be eligible, the activity or project cited in the nomination must have been initiated or completed within two years of the submission deadline: January 31, 2014. Once eligibility
is established, nominations and supporting materials will be forwarded to the Collection Services and Policy Committee for the review and selection process.

**Award Program Categories**
- __ Access
- __ Research
- __ Teaching
Select the appropriate category. A link is provided to category descriptions.

**Start or completion date** (Text box for date only)
Nominated project or initiative must start or conclude within two years of submission date.

**Supporting information summary** (500 word text box)
Nominator needs to provide a summary of the project, activity, or initiative with an explanation of the merits relative to the award program criteria.

**Documentation** (1,500 word text box)
A detailed project description, a newsletter article, news release, or other narrative information supporting your nominee.

**Attachment** (Text box with access to files via a Browse feature)
PDFs or word processor files such as MS Word are preferred.

**Additional link** (Text box)
For submission of supporting information via an internet link/url/address

**Submit nomination button**