

**INDIVIDUAL PARTICIPANT AGREEMENT OF THE  
TECHNICAL REPORT ARCHIVE & IMAGE LIBRARY  
OF THE GLOBAL RESOURCES NETWORK**

April 2015

This Agreement is made as of this \_\_\_ day of \_\_\_\_\_, 20\_\_\_, by and between \_\_\_\_\_ ("Individual Participant") and the Center for Research Libraries ("CRL"). The parties acknowledge that the Technical Report Archive & Image Library ("TRAIL") is a project of the Global Resources Network ("GRN") under the direction of CRL. The parties further acknowledge that TRAIL is an unincorporated association, with CRL acting in the capacity of fiscal and legal agent.

**I. Purpose**

The purpose of this agreement is to confirm the intent of the Individual Participant to participate in TRAIL and to convey the terms by which the Individual Participant is bound (including participant responsibilities, fees, duration of the agreement, and the mechanism for withdrawal).

**II. Project Description:**

The purpose of TRAIL is to lead a collaborative effort to identify, digitize, archive, preserve, and provide persistent and unrestricted access to US federal technical reports. Emphasis is placed on legacy collections, although reports from all eras will be collected.

**III. Membership Categories**

A. This agreement governs membership in TRAIL on a personal basis.

B. There are two categories of membership in TRAIL:

1. Institutional Membership:

Academic and research institutions are considered Institutional Members of TRAIL. Current members are listed at <http://www.crl.edu/grn/trail/member-list>.

2. Personal Membership

Individuals interested in contributing to the objectives and activities of TRAIL, even though their institution is not an institutional member, are considered Personal Members of TRAIL. Current members are also listed at <http://www.crl.edu/grn/trail/member-list>

**IV. Participant Responsibilities**

A. Individual Participants agree to abide by the Bylaws of TRAIL, which can be found at <http://www.crl.edu/grn/trail/about-trail/bylaws>.

B. Individual Participants are expected to notify TRAIL representatives and CRL of any changes in contact information.

C. Membership fees are determined in accordance with the Bylaws. If a fee structure for personal members is implemented in the future, personal members will be provided an opportunity to decide whether to continue (or not) their membership prior to implementation of any fee schedule.

**V. Participant duration**

A. This agreement will be effective upon execution by the Individual Participant and shall remain in effect on a year-to-year basis (beginning on the first day in July of each year and ending on the thirtieth day of June next succeeding). This Agreement shall be automatically renewed from year to year unless either party gives written notice of its desire to amend or terminate this Agreement.

**VI. Mechanism to withdraw**

A. Advance notice of 30 days is required to withdraw from TRAIL.

B. Any notice to withdraw must be made by the Individual Participant.

**VII. Agreed to and accepted** this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_.

By: \_\_\_\_\_  
(print name)

\_\_\_\_\_  
(signed)

Email: \_\_\_\_\_

Telephone: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

Title: \_\_\_\_\_

Institution: \_\_\_\_\_

**Please return completed form to:**  
**Judy Alspach**  
**Center for Research Libraries**  
**Global Resources Network**  
**6050 South Kenwood Avenue**  
**Chicago, IL 60637**  
[jalspach@crl.edu](mailto:jalspach@crl.edu)