



# Collections and Services Policy Committee 2020 / 2021

**Enriching research. Expanding possibilities.**

## Committee Member Guide

**Collaborative work. Collective benefits.**

Providing resources is among the most essential functions of a research library. This guide serves as a resource for the important work you are doing as an actively contributing member of the research library community and the Collections and Services Policy Committee.

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# Collections & Services Policy Committee

The Center for Research Libraries Collections and Services Policy Committee (CSPC) advises the Board on issues pertaining to the Center's collections, management of content and related services, and develops policies relating to the same matters.

**First established on March 8, 1996, the CSPC is granted authority via the bylaws (Article VII, Section 3) as amended in 2007 based on the recommendations of the Membership Benefits Task Force and the Collections and Services Advisory Panel. As a standing committee, committee members serve a three-year term with staggered appointment dates and the possibility of one term renewal. The chair of the committee serves a two-year term.**

## Committee Charge

The CSPC's charge includes advising on:

- Priorities and strategies for developing and managing collections and content;
- Priorities for new directions and initiatives;
- Annual budget and allocations for content development, reformatting, and related services;
- Coordination of content development, reformatting, and related strategies with other CRL programs and partners.

## Fast Facts

- **Committee Composition:** The committee will consist of (1) Chair and (7) members conversant in the areas covered by the charge; they will be appointed by the Chair of the Board. A member of the Board will serve as Chair of the committee, and committee members will be selected from the range of institutional types that comprise the CRL membership. The President of CRL and the Chair of the Area Studies Council, serve ex officio.
- **Minutes:** informal; recommendations presented in reports to the Board by the Chair
- **Staff Liaison:** Director of Collections and Partnerships
- **Meeting Frequency:** Monthly meeting held virtually, one annual meeting in person

# Your Resources

## It's all in the bubble.

Your committee participation means a lot to us and we respect your time. That's why we wanted to make access to the resources you need as simple as possible by eliminating the need to search for information and removing any question about whether or not you have the latest version. Each bubble below and on subsequent pages will take you where you need to go and to the latest version of that resource.

### Committee Workspace

## Executive Committee Workspace

This is your portal to all things Collections & Services Policy Committee. Throughout the course of committee tenure, this area will serve as your toolbox for shared documents and files, meeting notes, and agendas.

**Access to the workspace is restricted to committee members only and login is required.** In the event you need a new password, this bubble is here to help.

### Password Reset



### Current and Recent Membership List

List of all current members of the CRL board and committees, as well as past members spanning the most recent five years.

### Previous Meeting Minutes

Minutes from the most recent Collections and Services Policy Committee Meetings.

[Click here for CSPC's 2020 report to the board.](#)

## President's Annual Report to the Board



**Watch the  
2020  
Address**

### 2020 President's Annual Report to the Board

President Gregory Eow gives his inaugural address to the CRL Membership, "President's Report: State of the Consortium," on April 23rd at the 2020 Annual Meeting.



**Watch the  
2019  
Address**

### 2019 President's Annual Report to the Board

President Bernard Reilly gives his address to the CRL Membership, "President's Report: CRL at the Close of its Seventh Decade," on May 23rd at the 2019 Annual Meeting.

# Annual Reports and Financials

## Annual Reports

CRL's Annual Report from recent past fiscal years.

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**Annual Report  
FY 2018**

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**Annual Report  
FY 2019**

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**Annual Report  
FY 2020**

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**2019  
Audit Report**

## 2019 Audit Report

Report from the Independent Auditors on CRL's financial statements, which comprise the statements of financial position as of June 30, 2019 and 2018, and the related statements of activities, functional expenses and cash flows for the years then ended.

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**Budget  
Proposal  
FY 2021**

## Budget Proposal FY 2021

The Fiscal Year 2021 operating budget proposed for approval by CRL voting members at the 2020 Annual Meeting on April 23, under the leadership of CRL President Greg Eow.

# CRL Organizational Documents

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## CRL Bylaws

### CRL Bylaws

Bylaws defining the purposes, governance, and membership requirements of the Center for Research Libraries.

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## CRL Organizational Chart

### CRL Organizational Chart

Graphical chart representing the organizational structure of CRL staff members, departments, and operations.

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## Committees & Task Forces

### Roster of CRL Committees and Task Forces

Lists of current members serving on CRL Committees: Executive, Budget & Finance, Collections and Services Policy, Human Resources & Compensation, and Nominating.

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## Current Members

### Current CRL Members

List of all current CRL member institutions.